Information Governance Team

Postal Address:
Coventry City Council
PO Box 7097
Coventry
CV6 9SL

www.coventry.gov.uk
E-mail: infogov@coventry.gov.uk
Phone: 024 7697 5408

24 February 2025

Dear Sir/Madam

Freedom of Information Act 2000 (FOIA)
Request ID: FOI683025443

Thank you for your request for information relating to AI Readiness.

You have requested the following information:

1. To what extent does your department have a clearly defined and documented AI strategy? Please select one of the following options that applies.

A. No AI strategy in place.
B. Initial discussions or ideas about AI, but no concrete plan.
C. A basic AI strategy is in development or has been drafted.
D. A well-defined AI strategy is in place, but implementation is in the early stages.
E. The AI strategy is being actively implemented with measurable progress.
F. A fully defined and implemented AI strategy is driving significant impact.

A basic AI strategy is in development or has been drafted.

2. To what extent does your AI strategy or goals align with the AI opportunities action plan? Please select one of the following options that applies.

A. Unaware of the AI opportunities action plan or no attempt to align with it.
B. General awareness of the AI opportunities action plan, but no specific efforts to align.
C. Some aspects of the AI strategy or goals are aligned with the AI opportunities action plan.
D. Conscious effort made to align the AI strategy with the key principles and directions of the AI opportunities action plan.

E. Strong alignment between the AI strategy or goals and the AI opportunities action plan, with clear connections and shared objectives.
F. AI strategy or goals are fully integrated with the AI opportunities action plan, contributing directly to its successful implementation.

Some aspects of the AI strategy or goals are aligned with the AI opportunities action plan.

3. What is the likelihood that your department's AI strategy will be fully implemented within the next two years? Please select one of the following options that applies.

A. Significant obstacles and uncertainties make full implementation unlikely in the next two years.
B. Implementation is in progress but faces challenges that may delay completion.
C. Moderate confidence in achieving full implementation within the timeframe.
D. High likelihood of full implementation, with most key elements in place.
E. Almost certain to achieve full implementation within the next two years.

Moderate confidence in achieving full implementation within the timeframe.

4. How confident is your department that current AI governance structures are adequate for managing AI risks? Please select one of the following options that applies.

A. No AI governance structures in place or serious concerns about their adequacy.
B. Limited AI governance in place, with significant gaps and areas for improvement.
C. Moderate confidence in current AI governance, but some areas of uncertainty remain.
D. Generally confident in the adequacy of AI governance structures to manage most risks.
E. Strong confidence in AI governance, with robust processes and oversight in place.
F. Extremely confident that AI governance structures can effectively manage all foreseeable AI risks.

Moderate confidence in current AI governance, but some areas of uncertainty remain.

5. What percentage of your department's total budget is allocated to AI-related projects this fiscal year? How much is this?

No specific budget allocated.

6. How does your department or agency assess the economic impact or cost-effectiveness of AI technologies? Please select one of the following options that applies and provide any relevant data or reports on AI's economic benefits.

A. No formal assessment: No systematic approach to evaluating the economic impact of AI.
B. Qualitative assessment: Relies on anecdotal evidence, case studies, or expert opinions to assess the impact of AI.
C. Quantitative assessment: Uses metrics, data analysis, and modelling to measure the economic benefits and costs of AI.
D. Comprehensive evaluation: Includes both qualitative and quantitative assessments, considering a wide range of economic factors and potential impacts.

Comprehensive evaluation: Includes both qualitative and quantitative assessments, considering a wide range of economic factors and potential impacts.

AI Deployment and Use Cases

7. What is your department's current stage of AI deployment? Please select one of the following options that applies.

A. No AI use cases.
B. Exploring opportunities
C. Planning for at least one AI use case.
D. Piloting at least one AI use case.
E. At least one AI use case is fully deployed.
F. Multiple AI use cases fully deployed.

Planning for at least one AI use case.

8. For your most significant AI use case, how confident are you that the expected benefits will be realised? Please select one of the following options that applies.

A. No clear expectations of benefits or serious doubts about achieving them.
B. Some anticipated benefits, but significant uncertainty about their realisation.
C. Moderate confidence in achieving some of the expected benefits.
D. Confident that most of the expected benefits will be realised.
E. Strong confidence that the AI use case will deliver significant benefits.
F. Extremely confident that the AI use case will fully achieve or exceed its intended benefits.

Confident that most of the expected benefits will be realised.

Risk Management and Ethics

9. How thoroughly has your department assessed the risks associated with AI deployment? Please select one of the following options that applies.

A. No formal risk assessment conducted for AI deployment.
B. Initial discussions about AI risks, but no systematic assessment.
C. Some areas of AI risk have been assessed, but gaps remain.
D. A moderate risk assessment has been conducted, covering key areas.
E. A comprehensive risk assessment is in place, addressing a wide range of potential risks.
F. A thorough and ongoing risk assessment process is embedded in AI development and deployment.

A moderate risk assessment has been conducted, covering key areas.

It is important to note that we have no use cases in a live environment, we are developing our processes and procedures regarding risk, data protection, ethics and transparency in parallel to the development of use cases and expect all of these to be a in robust position ahead of use cases being used in a live environment.

10. How confident are you that your department is compliant with relevant data protection laws when using AI? Please select one of the following options that applies.

A. Significant concerns about compliance with data protection laws.
B. Limited understanding of data protection requirements for AI.
C. Some measures in place to ensure compliance, but gaps may exist.
D. Reasonably confident in compliance with data protection laws.
E. Strong confidence in data protection compliance, with robust processes in place.
F. Fully confident in compliance with all relevant data protection laws and regulations.

Strong confidence in data protection compliance, with robust processes in place.

It is important to note that we have no use cases in a live environment, we are developing our processes and procedures regarding risk, data protection, ethics and transparency in parallel to the development of use cases and expect all of these to be a in robust position ahead of use cases being used in a live environment.

11. How well does your department ensure transparency in the use of AI in public services? Please select one of the following options that applies.

A. No efforts to ensure transparency in AI use.
B. Limited information provided to the public about AI systems.
C. Some transparency measures in place, but room for improvement.
D. Reasonable transparency in AI use, with public information available.
E. Strong commitment to transparency, with clear communication about AI systems.
F. Full transparency in AI practices, including open data and explainable AI.

Some transparency measures in place, but room for improvement.

It is important to note that we have no use cases in a live environment, we are developing our processes and procedures regarding risk, data protection, ethics and transparency in parallel to the development of use cases and expect all of these to be a in robust position ahead of use cases being used in a live environment.

Data Residency and Sovereign Infrastructure

12. How does your department or public body ensure that its data storage complies with UK sovereignty and data residency requirements? Please outline any policies or regulations guiding data storage within UK borders.

Prospective and successful suppliers are asked to supply data residency information during our procurement processes which is then reviewed.

13. Can you provide the proportion of data stored within UK-based infrastructure versus foreign cloud services (e.g., US-based providers) within your department/agency?

The information you have requested is exempt from disclosure under Section 31(1)(a) and Section 31 (3) of the FOIA Act 2000. Section 31 of the FOIA relates to Law Enforcement and Section 31(3) removes the public authority's duty to confirm or deny whether information is held if to do so would,

or would be likely to prejudice law enforcement.

It is the Council's view that the confirmation or denial of the possession of information relating to the Council's cyber resilience, would be likely to compromise the Council's information security strategies by giving cyber criminals insight into vulnerabilities which may, or may not, exist.

Section 31(3) is a qualified exemption, as such we have gone on to perform a public interest test in order to assess the public interest arguments for and against declaring whether or not the requested information is held.

For Disclosure:

• Confirmation of possession would demonstrate a commitment to transparency with regard to the Council's undertaking and could provide assurance that the council have robust IT infrastructure in place.

Against Disclosure:

• Maintaining the integrity and security of the Council's systems.

• Preventing cyber-attacks and similar against the Council systems.

Revealing the information may assist cyber criminal's insight into not only the strengths of the Council's cyber security, but also any potential weaknesses that may exist. This could ultimately result in a future cyber-attack. Cyber security measures are in place to protect the integrity of personal and sensitive personal information.

The occurrence of a future cyber-attack would prejudice the Council's legal duty to safeguard personal information from loss, theft, inappropriate access or destruction, which is why Section 31 has been employed in this case.

On balance the public interest in maintaining the exemption outweighs that in confirming or denying whether information is held and therefore the Council neither confirms nor denies, whether this information is held.

14. What measures are in place to ensure that your data storage solutions meet national security standards? Please provide details of relevant frameworks or protocols currently implemented.

We undertake regular audits and reviews against industry best practice and standards required for data sharing with organisations. Notably NHS Data Protection Standards Tool Kit (DSPT), Public Services Network (PSN) compliance, Cyber Assessment Framework for Local Government (in development with MHCLG) and Department for Work and Pensions Memorandum of Understanding.

Energy Consumption and Efficiency of AI

15. What is the estimated carbon footprint of your department or agency's AI operations (e.g., training, deployment) over the past year? Please include energy consumption figures

if available.

We do not currently track energy usage at this level.

16. How do you track the energy usage of AI workloads, and are there any reporting mechanisms in place for sustainability goals? Please provide relevant metrics or guidelines.

We do not currently track energy usage at this level

Data and Infrastructure

17. How would you rate the quality of data used for your AI systems? Please select one of the following options that applies.

A. Data quality is poor and unreliable.
B. Data quality is a concern, with significant issues.
C. Data quality is adequate but could be improved.
D. Good data quality with regular validation processes.
E. High data quality with robust quality assurance measures.
F. Excellent data quality with continuous validation and improvement.

Data quality is adequate but could be improved.

18. What is the level of confidence in your department's digital infrastructure's ability to support current and future AI initiatives? Please select one of the following options that applies.

A. Serious concerns about the infrastructure's ability to support AI.
B. Infrastructure limitations may hinder AI initiatives.
C. Moderate confidence in the infrastructure's capacity for AI.
D. Confident that the infrastructure can adequately support current and near-term AI needs.
E. Strong confidence in the infrastructure's ability to support ambitious AI projects.
F. Extremely confident that the infrastructure is future-proof and ready for any AI challenge.

Confident that the infrastructure can adequately support current and near-term AI needs.

19. Does your department or agency currently use a hybrid infrastructure (i.e., a mix of on-premises and cloud services) for its digital operations, including AI applications? Please specify the proportion of services hosted on each type of infrastructure.

Please refer to Question 13.

20. What factors influence your department's decision-making process when choosing between public cloud, private cloud, or on-premises infrastructure for AI-related projects or services?

The primary factors are technical fit, cost, speed of delivery and requirement of third parties

21. What plans or initiatives are in place to ensure your department's digital infrastructure is scalable enough to meet future demands for AI-powered services or technologies over the next 5–10 years?

We have a rolling programme of infrastructure upgrades and reviews. At each review point we assess the requirements of the organisation and the best technology fit to meet them

22. How does your department or agency ensure the quality of data used in AI-driven projects or services? Please provide any metrics, guidelines, or standards employed for data validation.

We do not have specific metrics, guidelines or standards regarding data quality

Skills and Training

23. How effectively is your department upskilling employees to use AI? Please select one of the following options that applies.

A. No upskilling initiatives in place for AI.
B. Limited training available, with little focus on AI skills development.
C. Some training programs offered, but not comprehensive.
D. Effective upskilling programs are in place, providing employees with essential AI skills.
E. A strong focus on AI skills development, with comprehensive training and support.
F. A culture of continuous learning and development, ensuring employees are equipped for the AI-powered future.

Some training programs offered, but not comprehensive.

24. Will you be relying on in-house skills for AI strategy development and implementation or seeking third-party services/consultancy?

A combination of both.

Future Ambitions

25. How confident are you that your department will reach its AI ambitions? Please select one of the following options that applies.

A. Significant doubts about achieving AI ambitions.
B. Low confidence in reaching AI goals.
C. Moderate confidence in achieving some AI ambitions.
D. Confident in achieving most AI goals.
E. Strong confidence in reaching AI ambitions, with clear plans in place.
F. Extremely confident in achieving and exceeding AI ambitions.

Confident in achieving most AI goals.

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If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email icocasework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance